

Record of Proceedings
BALDWIN CITY RECREATION COMMISSION

BCRC—705 High St.—Baldwin City, KS
November 20th, 2019
7:00 p.m.

CALL TO ORDER

There was a quorum present and the meeting was called to order at 7:00. Present were:

- Sean Hare
- Doug Kerr
- Bryon Wright
- Melissa Stultz, Commission Vice President
- Ginny Honomichl, Commission President
- Matt McClure, Director

EXECUTIVE SESSION

*The board entered executive session to discuss non-elected personnel at 7:05 p.m. to 7:15 p.m.
The meeting resumed at 7:15 p.m.*

APPROVAL OF AGENDA

Commission Member Kerr made a motion to approve the agenda, Commission Member Wright made a second and the agenda passed 5-0.

PRESENTATION

1. Doug Barth Appreciation

Former board member Doug Barth was recognized by the current board for his years of service ranging from 2013-2019.

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from the October 16th BCRC Meeting.
2. Approval of Financial Statements from October 2019.

Commission Member Hare made a motion to pass the Consent Agenda, Commission Member Stultz made a 2nd, the Consent Agenda passed 5-0.

OLD BUSINESS

None

NEW BUSINESS

1. Salary request 2020

Director McClure shared with the board the overall staff evaluation process in 2019. McClure also shared year end budget projections with the board as well as salary adjustment impacts. McClure made recommendations for wage increases for 2020. After discussion the board agreed to proposed increases. Commission Member Hare made a motion to pass the proposed increases, Commission Member Stultz made a 2nd, the motion carried, 5-0.

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2. Holiday Employee Bonus

Director McClure shared with the board that traditionally, the BCRC board has provided a \$50 holiday bonus for staff members. After discussion, the board opted to raise the holiday bonus to \$75 per staff member and directed McClure to buy a lunch for the staff. Commission Member Wright made a motion to approve the \$75 holiday bonus and lunch, Commission Member Kerr made a 2nd. Motion passed 5-0.

DISCUSSION ITEMS

1. Strategic Plan

Director McClure left this time open to discuss any questions pertaining to the strategic plan retreat scheduled for Saturday, November 23rd. No discussion was needed.

COMMISSION REPORTS

Staff Reports-

- Registration totals for basketball:
 - Bidy Basketball- 28
 - 2nd Grade Basketball- 26
 - 3rd/4th Basketball- 43
 - 5th/6th Basketball- 45
- Bidy Basketball and 2nd grade started this past Saturday – Nov. 16 through Dec. 14. We will skip November 30 due to Thanksgiving break.
- 3rd-6th Grade Basketball has 3 teams in each age division for a total of 12 teams.
- Basketball coaches' meetings 3rd-6th grade leagues will be on Tuesday, November 19th.
- Practices are now on Mon/Wed for 2nd Grade basketball from 6:00 p.m. to -7:00 p.m.
- Practices for 3rd-6th leagues will start on December 2nd.
- Will be consolidating all Saturday basketball games to the Primary Center to avoid having to open two gyms. Will then utilize only one supervisor and will use 3 officials in 2 games on 1 game off pattern for the day.
- Kelsey Simmons, Baker volleyball player and Brett Meyer, Baker football player, have been hired on as gym supervisors for basketball. Gym supervisors will be placed in both gyms for practices, so no gym is left unattended. This is opposed to one supervisor bouncing between the 2 different gyms.
- BCRC in conjunction with Dick's Sporting Goods will hold the last Shop Days at DSG in 2019 on:
 - December 7-8
- Co-ed volleyball has completed, 8 teams participated on the season.
- Pickleball is now 7:00 p.m. to 8:30 p.m. on Monday evenings at the Primary Center due to basketball practices.

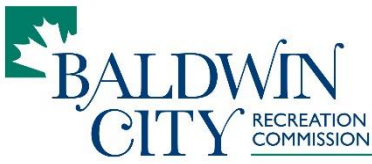
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- Festival of Lights – still seeking volunteers, vehicles for the parade and a Grand Marshall.
- Kids Day Out
 - Next KDO is January 20th.
- After School Program
 - December 13th – Kids are making gingerbread houses.
 - Winter indoor activities are being planned.
- Adopt-A-Child program forms will be available beginning November 1st.
 - Forms are currently being distributed to families.
 - 7 completed forms have been turned in.
 - American Legion has donated \$500 to this program.
 - Knights of Columbus is donating \$1,000.
 - Currently, sponsors outnumber participants in the program.
 - Deadline to submit forms is November 15th but forms will likely be accepted after that.
- October Lunch Bunch traveled to Emery’s Steakhouse in Paola, KS on the 23rd with 22 people making the trip with us, 6 individuals drove on their own. November Lunch Bunch will be at Stroud’s.
- On October 16th, a group of 8 traveled to the Louisburg Cider Mill to enjoy a tour, hot cider, fresh donuts, Afterwards the group traveled to Spudley’s in Paola for lunch.
- Nancy Arnold invited BCRC to her PEO Group meeting on October 22. The individuals were interested in activities and events for senior citizens. Debbie presented the group with flyers and information on Senior activities, trips and exercises, as well as BCRC special events.
- A day trip to Hamilton, MO on November 6th included 7 patrons to shop Missouri Star Quilt Company. The group enjoyed lunch at The Hangout beforehand.
- 20 patrons took the short drive down the road on November 13th to the Chestnut Fine Arts Theatre in Olathe to see the show, “The Taffetas”.
- The BCRC Cancer Challenge on October 26th for Easton Base raised \$2,550 for the family. The Cornhole tournament ended up with 9 teams, Cornhole Sponsorship included 23 sponsors, walk sponsorships were at 44, we had 4 family registrations, and 50 individual registrations.
- Mowing and painting of sports fields is wrapping up for the season.
- Banners have been taken down for the winter.
- Winterization of buildings.

Director Report-

- Continuing to work with Patty Gentrup on BCRC Strategic Plan.
- Working to develop management contracts with city for pool and Lotatorium, as well as preliminary reservation forms for Lotatorium.
- In conversations with the City and Army National Guard about a new event for 2020.



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- Year-end staff evaluations have been completed. Work on 2020 goals and objectives is underway
- Identifying department highlights to include in a year-end infographic for board and to post on website.
- Development of year-end report is underway.
- Committee development and will be reviewing award applications soon as the Chair of the KRPA Awards Committee.
- The inaugural Maple Leaf Gravel Grind took place on October 26th. A total of 230 riders from 4 different states signed up. This race was rebranded the Cappuccino Ride from 2018 where 49 riders participated. A post-race survey was sent to riders and good feedback was received and some will be implemented for the 2020 race.
- Work on 2020 Smoke on the Bricks has been underway. We currently have 1 team signed up already and 81 judges signed up as well. Sponsorship packages are currently being sold and a grant application has been submitted to Smithfield Meats for funds to enhance the competition.

OTHER

None

EXECUTIVE SESSION

*The board entered executive session to discuss non-elected personnel at 7:55 p.m. to 8:05 p.m.
The meeting resumed at 8:05 p.m.*

ADJOURNMENT

Commission Member Kerr made a motion to adjourn the meeting, Commission Member Hare made a 2nd, meeting adjourned at 8:15 p.m.

Next meeting tentatively scheduled for Wednesday, December 18th at 7:00 p.m. at the BCRC Office.